

Toruń, date... ..

.....
Names and Surname

.....
Study program (specialization)

.....
Student ID number/PESEL number

.....
Telephone number

REQUEST FOR SENDING VIA THE POLISH POSTAL SERVICE

Mr/Mrs

.....
Dean of the
Faculty.....
Nicolaus Copernicus University in Toruń

I request the following to be sent, through the Polish Postal Service by registered mail with acknowledgment of receipt:*

- a set of documents: a diploma of graduation with a diploma supplement and 2 certified copies thereof:

to the address below:

.....
(street, building number, apartment number)

.....
(postal code, city)

.....
(country)

or

- additional certified copy of the diploma of graduation in Polish,
- additional certified copy of the diploma of graduation in,
- additional certified copy of the diploma supplement in Polish,
- additional certified copy of the diploma supplement in English,

- duplicate of the diploma of graduation in Polish,
- duplicate of the diploma of graduation in.....,
- duplicate of the diploma supplement in Polish,
- duplicate of the diploma supplement in English,

in accordance with my request for their issuance from
to the address below:

.....
(street, building number, apartment number)

.....
(postal code, city)

.....
(country)

I acknowledge that Nicolaus Copernicus University in Torun is not responsible for loss or damage to the package by the Polish Postal Service, and in the event of loss or damage to the package, I will be able to request a duplicate diploma and/or duplicate diploma supplement.

I undertake to provide a signed acknowledgement of receipt of the sent documents to the Dean's Office immediately upon receipt of the shipment.

I attach to the application a confirmation of payment of the amountPLN** as fee for registered mail with acknowledgement of receipt.

.....
(graduate's signature)

* Mark as appropriate.

** In order to determine the amount of the postage fee, contact a staff member of the dean's office before sending the application.